

**SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE**

**2.00 pm TUESDAY, 25 JANUARY 2022**

**REMOTELY VIA TEAMS**

1. Welcome and Roll Call
2. Chairs Announcements
3. Declarations of Interest
4. Minutes of previous meeting (*Pages 3 - 18*)
  - 9<sup>th</sup> November 2021
  - 23<sup>rd</sup> November 2021
5. Skills & Talent - update
6. Highlight Report (*Pages 19 - 32*)
7. Forward Work Programme of the Swansea Bay City Region Joint Committee (*Pages 33 - 36*)
8. Forward Work Programme (*Pages 37 - 38*)

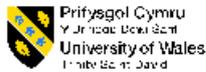
**K.Jones**  
**Chief Executive**

**Committee Membership:**

**Chairperson: Councillor R.James**

**Vice  
Chairperson: Councillor S.Rahaman**

**Councillors:** A.Llewelyn, S.E.Freeguard, P.Downing,  
J.Curtice, M.Evans, J.Adams, T.Baron,  
G.Morgan, D.Price and J.Jones



## Swansea Bay City Region Joint Scrutiny Committee

(Remotely via Teams)

**Members Present:**

**9 November 2021**

**Vice Chairperson:** Councillor S.Rahaman

**Councillors:** A.Llewelyn, S.E.Freeguard, P.Downing,  
J.Curtice, M.Evans, J.Adams, T.Baron,  
G.Morgan, D.Price and J.Jones

**Officers In Attendance** M.Shaw, J.Burnes G.Jones and A.Thomas

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1. **Welcome and Roll Call**

The Chair welcomed everyone to the meeting.

2. **Declarations of Interest**

There were no declarations of interest received.

3. **Chairs Announcements**

There were no announcements.

4. **Minutes of Previous Meeting**

Item 8: Members advised that they asked at the meeting if the 102 jobs relating to Yr Egin were new jobs or if they were transferred from another region? Members also asked for clarification on this item also.

The minutes of the previous meeting held on 20<sup>th</sup> July 2021 were approved as a true and accurate record with above amendment.

## 5. **Digital Infrastructure**

Gareth Jones, the Project Lead for Digital Infrastructure provided a brief presentation to Members. The programme is about investing in the connectivity of the region. Connectivity underpins large aspects of a person's life including social, well-being and business. It is anticipated that there will be £55million investment in the programme over the next 5 years. This is made up by £25million City Deal grant, £13.5million public sector funding and £16.5million private sector investment.

The aim of the project is to achieve 100% gigabit coverage for all residential and business premises within the region. The high level objectives include that the project should act as a catalyst for regional digital infrastructure investment and stimulate and facilitate private sector investment.

The £55millions is broken down over five years across three project work streams: rural, connected places and next gen wireless. The project spend for each of the three work streams £25.5million, £20million and £9million respectively.

The rural work stream is about addressing gaps in connectivity. Connected places is about world class connectivity in economic growth zones and next gen wireless includes a number of interventions around the early adoption of 5G.

Mr Jones provided further details on the individual work streams. The rural stream includes the procurement of gigabit capable fibre infrastructure. It was noted that this is a strategy that has been successfully used across some of the best connected regions in the UK. It involves investing in the various assets owned across the region. This will then encourage investment in neighbouring buildings, areas etc. This will potentially attract private investment.

There is a community support and engagement programme which is working with local businesses to assist with developing technology in the worst served parts of the region and the most rural areas. They will assist them to access funding streams

There a number of interventions within rural. There is no one single project spend. The largest item is to procure gigabit capable fibre infrastructure to public sector hub sites. This a method which has been used successfully across the best connected parts of the

country. The procurement will be aimed at assets that the public sector own. To obtain full state aid compliance to procure broadband for residential properties can take years. The UK Government recommend utilising public sector assets. Through the investment of fibre build across assets across the region, this increases the potential for further investment to neighbouring building sites, commercial buildings etc. This could potentially attract private sector investment on top. Hub sites are considered any site that is publicly owned which needs connectivity.

The rural element will incorporate a community support and engagement programme which will help improve connectivity in the worst served part of the region in the most rural areas, helping them exploit future and existing funding streams.

Project Gigabit involves working with the UK and Welsh Governments for outside investment. The City Deal aims to accelerate its investment as soon as possible into the region.

The last element of the rural element is related to Superfast Cymru 2 which is ending in June 2022. It involves an investment of £9.2m across the region connecting 8,000 premises.

Connected Places is all about the urban parts of the region in terms of gigabit fibre coverage. This will operate in the same procurement process as the rural and will utilise existing hub sites. Existing public sector duct will be re-used. The project will aim to commercialise the duct network.

There is also investment being made in the trunk road fibre network which aims to utilise existing trunk roads from the old Severn Bridge into West Wales.

Next Gen Wireless is the smallest of the three work streams. One element involves creating conditions, policies and procedures for next gen wireless infrastructure deployment.

The second element is creating a digital asset register. This involves exploiting the assets that are publicly owned and offering them up to the telecoms market to assist with the development and delivery of 5G and 4G across the region.

The Digital Infrastructure project has several programme targets: £318m GVA over 15 years, additional resilience to priority public sector hub sites, build gigabit capable spine across the region,

accelerate deployment of fast, reliable gigabit connectivity across the region. There are several benefits to the programme. However it is recognised that infrastructure and connectivity is meaningless on its own, it is important to consider how it is used within the community also.

Members were provided with an outline of the progress of the project to date, which was also outlined in the written report circulated with the agenda.

Figures relating to gigabit connectivity within the region were provided: Pembrokeshire 8%, Carmarthenshire 32%, Neath Port Talbot 63%, Swansea 72%. However, gigabit connectivity are not the strategic figures in terms of the spending. The strategic objectives in terms of spend are related to full fibre. This relates to future proof full fibre broad band infrastructure. This will see the region through for at least the next 20-30 years. Full fibre can be compared to a road network which will underpin the economy of the region.

Mr Jones briefly outlined the governance arrangements for the project.

There is a detailed risks log for the project. Three of the highest scoring risks were highlighted to Members. The first one is around subsidy control. An investment approach has been agreed which is subsidy control compliant. This dramatically reduces the risk for investing for the region and public sector. External experts have been appointed to guide the project through procurements.

The second risk is PSBA – the public sector network for Wales. It is essentially a Welsh Government led broadband network relating to how the public sector partners in Wales talk to each other and share data. It is critical that any hub sites purchased by the deal can carry and host PSBA traffic. PSBA technical managers are working with the team on interventions to reduce this risk.

The third risk is public sector resource. External experts needed to be recruited to procure and deliver some of the activities. It also relates to COVID-19 and generally the pressure on public sector resources which could hinder their ability to assist the deal.

There are currently 23 live risks associated with the project.

Mr Jones outlined the next steps for the project.

Members queried why the Swansea Bay City Deal was behind other areas of the UK and Wales in getting this project running? Most of it is associated with physical location and population density. Progress was being made to move this forward.

It was confirmed that the Digital Infrastructure Programme is a 5 year programme. The overall deal portfolio is a 15 year portfolio. The UK government have accelerated the funding over 10 years, but Welsh Government have continued with their 15 year funding programme.

It was noted that good connectivity is essential for many of the other schemes within the portfolio. Members sought reassurance that the project could be successfully delivered within the timescales set out. Mr Jones reassured Members that they are working to known tried and tested methods with regards to the portfolio management methodology and within agreed timescales outlined within the business case approved by Government. All the various programme project planning is in place. Further the project was awarded an amber/green status as part of the external review in terms of confidence of delivery.

It was acknowledged that whilst the project does not deliver directly to residents and families, the project will drive fibre to the hub sites which will get it as close to residents and families as possible. In addition the project will use some of its funding to enable communities to access other sources of funding to get the fibre connected to their residential premises.

Members queried how understanding of the project will be promoted? Officers confirmed that they are working closely with telecoms companies who are very well aware of the project and its aims. PR promotion is a large part of the plan to ensure that people are aware of the upcoming developments in the region. The project also works closely with the other projects of the City Deal.

Members stressed the importance of each authorities own economic teams having a full understanding of the project. Members were made aware that officers would be embedded into each of the four authorities within the economic/regeneration departments to ensure that connectivity is adequately promoted within the region. The importance of engagement with communities was stressed by officers. The importance of local knowledge within the four regions is also paramount to the success of this project.

With regards to the gigabit element of the project, discussions are still ongoing with central Government in relation to who will lead the project within each of the devolved nations. Officers stressed their commitment to working with whoever is identified to take this item forward as they wish to ensure that investment is made as soon as possible.

Members queried the number of hub sites across the four regions and if this would be equally split. Sites will likely be equitable in terms of split. When comparing the four regions there are areas which are better connected however when this is compared with the best connected cities across the UK, the connectivity is not great. It is important that good connectivity is achieved across all regions.

Members noted previous ambition to be on a global stage with regards to connectivity. Whilst officers were positive in identifying that Swansea and surrounding urban areas could perhaps become one of the best connected cities in Wales and considered within handful of best connected cities in the UK, it was noted that the funding from the City Deal alone would not achieve this. It is important that this funding is leveraged to ensure that there is continued investment within the region in order to keep improving connectivity.

The anomalies with regards to the voucher scheme was raised and the definition of what constitutes a 'business' was recognised.

Members queried the governance arrangements for the project. It was confirmed that the necessary requirements are in place. This includes a Senior Responsible Officer, Digital Infrastructure Board, the required Terms of Reference and minutes and actions recorded. Officers confirmed that they were assessed on governance arrangements as part of the external review last year. Officers confirmed the arrangements at portfolio level.

It was confirmed the £16.5 from the private sector is what the project will seek to leverage in as part of the procurements that will be run. Officers advised that this funding had not yet been secured to date.

Members thanked Mr Jones for his presentation and attending the meeting.

## 6. Urgent Items

There were no urgent items.

**CHAIRPERSON**

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## Swansea Bay City Region Joint Scrutiny Committee

(Remotely via Teams)

**Members Present:**

**23 November 2021**

**Chairperson:** Councillor R.James

**Vice Chairperson:** Councillor S.Rahaman

**Councillors:** P.Downing, M.Evans, J.Adams, T.Baron,  
G.Morgan, D.Price and J.Jones

**Officers In Attendance** M.Shaw, J.Burnes, R.Arnold, O.Gavigan,  
L.Willis, S.Brennan, P.Ryder and A.Thomas

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1. **Welcome and Roll Call**

The Chair welcomed everyone to the meeting.

2. **Chairs Announcements**

There were no announcements.

3. **Declarations of Interest**

There were no declarations of interest received.

4. **Homes as Power Stations**

The Chair welcomed Lisa Willis and Oonagh Gavigan to the meeting. Members were provided with a presentation on Homes as Power Stations, by the Project Manager, Oonagh Gavigan.

The project was approved by Welsh and UK Government in July 2021. It is a regional project led by Neath Port Talbot Council. The aim of the project is to facilitate the HAPS Approach. This is the

integration of energy efficient design and renewable technologies in 10,300 new and existing homes.

The project has a number of key objectives. These include the adoption of the HAPS concept mainstream; to create smart/intelligent energy efficient homes; to reduce carbon emissions; to reduce fuel poverty; to improve health & wellbeing; to create and support a skilled supply chain and the sharing of information/data to enable this to happen. To achieve the objectives there are several funding streams available, including the Financial Incentives fund which is £5.75m and the Supply Chain Development Fund which is £7m.

The project will work alongside the Skills & Talent programme to ensure that people have the necessary skills and training to provide confidence in the programme.

The project will procure an independent organisation to monitor and evaluate the different designs and technologies to ensure ongoing learning and evaluation of the programme. The budget for this is £1m. This will ensure a comprehensive and accurate set of data and results to inform the project as it progresses. Areas included in the evaluation include performance, environmental conditions, fuel costs and poverty, environmental behaviour, costs and health and wellbeing improvements. The information obtained will be shared through the open access knowledge hub.

Ms Gavigan went through the project pilot scheme development located in Neath. The scheme was one of the earliest projects, funded by Welsh Government innovative housing programme. It include a number of partners and created 16 homes to store and create solar energy.

The completion of the project was delayed until November 2020. Sero have been appointed to continue to collect data from systems and tenants.

Ms Gavigan gave an update on the overall project to date. The Project Manager has been appointed. Discussions have now begun with IT experts to determine how the data will be best shared and how a sharing hub will be created which will be accessible to interested parties. Currently a map of initiatives is being decided to add value and improve the HAPS concept. Officers are also currently mapping a supply chain to support applications to the supply chain development fund.

The next steps are to recruit the rest of the team and to establish and gain legal approval to disseminate the funding streams. The team will also commence the procurement of the monitoring and evaluation early next year.

Members queried where the funding in terms of private and public investment is currently at. From the public sector there is significant interest in the project. From the private sector, particularly small to medium enterprises, it is difficult to get them involved until they need to be, as they are often quite accountancy drive and costs will need to be driven down.

The monitoring and evaluation is a key part of the project and officers are keen to ensure there is a standardised process in place so that data can be compared across the south west region. There's monitoring in terms of cost, use and carbon. Also, there is monitoring on the effect on people's lives and other aspects across the region i.e. health.

The monitoring of the pilot project is currently being undertaken. As this is being done, the processes to collect data are being finely tuned to ensure that it captures the required data. This will be done across the four seasons of the year.

Members queried in terms of the knowledge transfer and intellectual property, is there an opportunity of any value being attached for the region and any opportunity for income to be derived from it? The supply chain development is a key strand. There are three keys in this – intelligent energy system, heat pumps and battery storage. The officers are working with various organisation to do this. It is important a good supply chair is established and this is a key point in the strategy to bring income into the region.

Member queried how many new jobs will be created, specifically apprentice roles? Officers acknowledged that the region, or indeed the UK does not have the skills required to develop the project at the pace that it needs to be developed. It is often difficult to recruit. The project are working with the colleges and universities to bridge the gap that is required.

Members queried if the estimate of jobs is solely for this development? Members expressed a cautious approach with regards to how many jobs are going to be attributed to the project. With

regards to funding, if it is a standardised project Member expressed their concern that it could be a deterrent to the private and possibly public sector to invest.

A large part of the jobs will come from the development of the supply chain. A number of companies across the region have started to diversify and officers are considering how they can fit into the supply chain. Whilst they may not develop the overall end product, they may assist with the development of the various elements to achieve the end result.

Members asked for timelines and milestones to indicate progress on the project. Members also asked for a risk analysis in relation to anticipate problems and any mitigation taken in relation to this. Officers confirmed a risk analysis was part of the business case and this will be updated as required. Further, more in depth information will be provided to Members at the next update on the project.

Officers discussed sharing information and it was noted that it should not only be shared within the public sector but it is important that it is disseminated into the private sector also. This will ensure that the project grows at the speed that it needs to, in order to be successful.

Members queried if there was any remit to be involved in the processes prior to decisions being taken. Officers advised that this would be welcomed and they would await further information from the Committee in terms of what they wished to consider.

With regards to the 15 year time scale of the project, officers advised that much of the work would be attaching the developing technology to the construction. They were keen to ensure that the project was delivered within the outlined timescale.

Members thanked officers for attending the meeting.

## 5. **Financial Monitoring Report**

Richard Arnold went through the report.

The report related to Quarter 1. Members were advised that Quarter 2 should be ready for the next meeting (following approval at the Joint Committee).

Mr Arnold outlined the financial structure. The Joint Committee includes the support functions and the portfolio investment fund is the grant to be drawn down over 15 years.

An independent financial statement is prepared for the City Deal which is independent of the host authority, Carmarthenshire, and the statement is also independently audited.

Appendix A is based on the forecast outturn position for the year. There is a five year agreed operational budget for the Deal in place, which is currently operating in year 2. However, the City Deal is in year 4, as the Joint Committee existed in shadow form to appoint and there was a six month translation period into the formal accounting structure to deal with it.

Mr Arnold went through the year end projection for the Joint Committee, Joint Scrutiny Committee and also the Portfolio Management Office.

Funding contributions are made up of grant revenue contributions and the eight partner contributions.

Officers advised that the reason that there is a deficit is due to a timing issue. This was due to a delay in the business cases being approved. The project is currently being supported from the reserves. However there were no concerns about this and it is anticipated that the funding would even out.

The portfolio investment fund is an outturn position based on 15 years and is based on the original head of terms. Against these the deal is demonstrating a deficit on investment of about £37m (3%). The investment package at year 15 is projected £1.237billion.

The Programme Investment Forecast table outlines specific project level information. There are estimated 4% revenue costs within the budget.

In terms of the Portfolio Investment Fund members queried if this could be broken down annually. How much have private companies invested and how much have the individual authorities put in through their borrowing powers to date? Officers advised that this could be brought before a future meeting. Members were keen to ensure that forecast projects of income and spending were being met.

The benefits realisation profiles will split down the benefits at the portfolio level for the 15 years. They will provide GVA jobs and investment anticipated up to the end of the portfolio. They will also provide the wider programme and project benefits being delivered. Mr Burnes advised Members that GVA is a macroeconomic indicator and they are seeking clarity from Welsh and UK Governments with regards to how to attribute it to a project and build it up to a wider regional setting. Further how it should be presented to Governments.

Members discussed the funding gap created by the anticipated project completion dates and the drawdown of funding from Government. Members acknowledged this is where authorities will need to borrow to support the funding gap.

## **6. Internal Audit Recommendations - Update**

Mr Jonathan Burnes provided a verbal update on the Internal Audit recommendations. There were four key recommendations from the audit – one is near completion, two are closed and one will be ongoing.

The first recommendation was around formal agreements. They involve the four organisations – two health boards and two universities. It was confirmed they are not signed partners on the Joint Committee Working Agreement, but they are partners within the City Deal. Agreements have been sent to all four bodies, three have been received back and the fourth one is expected imminently. With regards to the declarations of interest, a process is now in place. There has been a 93% response rate and officers confirmed that they are awaiting clarification with regards to the interest forms suitability for the Economic Strategy Board.

Secondly, in terms of the risk scoring methodology, this was required to be reviewed as part of the Internal Audit recommendations. It required consideration of the inherent and residual risk. This is now complete.

The third recommendation was in relation to capturing the achievement of outcomes, outputs and impacts. The aim is to ensure that detailed benefits realisation monitoring is in place for the next quarter (Q3). At the end of the financial year, the outturn position should be clear and this can then be monitored against the business

case projection. From this point and ongoing there should be a fully operational benefits realisation plan in place.

The last recommendation related to private sector funding. The recommendation required careful monitoring of this funding and ensuring that contingency planning was in place should the funding not materialise. In response to this there is quarterly monitoring, a framework has been created for engagement of commercial business activity which needs to be approved by the four local authorities.

Members queried the access of the public to the declarations of interest. In respect of this, at the time there are ongoing discussions with regards to whose declarations are going on i.e. members and/or officers. Declarations will be placed on the website when this has been determined. Members suggested that officers should also be included.

Concerning the risk management, Members queried if the new flood maps been included on the risks as they pose a significant risk to some projects. Officers confirmed that this has been cascaded down to project level and taken into account. Projects are proceeding as planned.

Members asked officers, in relation to the risk assessment, if the ones that have changed can be brought to members' attention as opposed to just providing the full risk assessment. Officers confirmed that this model was already in place and would be presented at the next meeting.

## **7. Swansea Bay City Deal Meeting Protocol**

Jonathan Burnes provided a brief outline of the document.

Members drew officer's attention to 5.1 agenda setting. Members asked for clarification on the wording as it suggests that the PMO are largely setting the scrutiny agenda. Member confirmed the scrutiny committee sets the agenda, but will work with the PMO on the collation of the information required for the agenda. Members agreed draft wording in relation to the agenda clause and send it across to the PMO for consideration.

Members also noted the quorum on 3.8 indicated 8 members, however the quorum was in the process of being reduced to 6. This

would be amended when the new quorum was approved by all four authorities.

The Committee agree to send draft wording to the PMO to for suggested changes to the wording in terms of agenda setting.

8. **Gateway Review and Action Plan**

The Gateway Review is a strategic review carried out by external officers. It's a three day review which considers how the programme can move forward. The review took place in July and had an amber/green rating on delivery.

There were eleven recommendations from the review. Four were key recommendations and six were advisory recommendations. Mr Burnes briefly went through the recommendations and updates as outlined in the reports provided. All recommendations will be considered equally by the Programme Board.

Members advised that they will be interested to learn how this committee will fit into local governance arrangements in view of the Corporate Joint Committees that will be coming forward in the future.

9. **Forward Work Programme 2021/2022**

Members expressed an interest in viewing the Joint Committee forward work programme.

Members noted this item.

10. **Urgent Items**

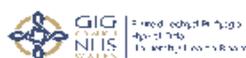
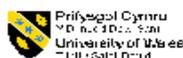
There were no urgent items.

**CHAIRPERSON**

## SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 10<sup>th</sup> March 2022

<b>Report Title SBCD Highlight Report</b>	
<b>RECOMMENDATIONS/KEY DECISIONS</b> To inform Joint Scrutiny Committee of the SBCD Highlight Report on programmes / projects progress that form part of the Swansea Bay City Deal Portfolio	
<b>REASONS</b>  <b>1. Introduction</b>  The SBCD Highlight Report details the monthly progress made and activities planned for the SBCD Portfolio's constituent programmes and projects	
<b>OFFICER CONTACT</b>  Name Amanda Burns	Telephone: Email: ajburns@carmarthenshire.gov.uk



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# Bargen Ddinesig

BAE ABERTAWE  
SWANSEA BAY  
City Deal

## Programmes / Projects Update

### December 2021



# Business Engagement



**Peter Austin**  
Business Engagement  
Manager

**SBCD Portfolio Office November- December 2021**



## Activities Completed

### Activities

- Added procurement page to SBCD Website
- Presented at Introbiz networking event
- Developed procurement pipeline graphic chart

### Attendances:

- Steering group meetings with SERCO – DWP Restart scheme
- SBBC networking event
- Network Rail REF meeting
- TfW steering group
- WLGA meeting deputising for JB
- CEIC webinar supporting steering group
- Insider News Swansea Bay Property Lunch
- CEW construction costs workshop

### Meetings

- David Kieft & WG re Smart Cities initiative
- Paul Donnelly – Mott MacDonald re presentation to Institute of Civil Engineers Ground Engineering Group
- Marc Powney – Business News Wales
- Swansea University as follow up from SBBC event – potential business engagement /skills collaboration
- Nick Jones - Gensler – potential for support.
- Stuart James – IDNS

## Activities Planned/Ongoing

### Current

- Working with CECA and CEW to hold construction costs workshop with PLs/SROs
- Planning for Portfolio Showcase event in 2022
- Early planning for participation in Swansea City Conference 2022 with 4theRegion
- Developing proposal for Business News Wales marketing support
- Business Engagement support for programmes and projects

### Ongoing

- Coordinating monthly ESB meetings with Hollie & Chris Foxall
- Monitoring Portfolio procurement pipeline
- Managing SBCD LinkedIn account
- Developing portfolio forward plan
- Attendance at CEIC steering group meetings
- Meetings with WG RMT
- Developing joint work programme SBCD & Wales Co-op



## Risks

Ongoing alignment of Regional Strategy development to development of E&I framework there is a potential that an uncoordinated approach will pose a risk.

Potential cost increases during construction phases of projects

## Issues

none



# Yr Egin - November 2021



**Project Partner Lead: UWTSD**



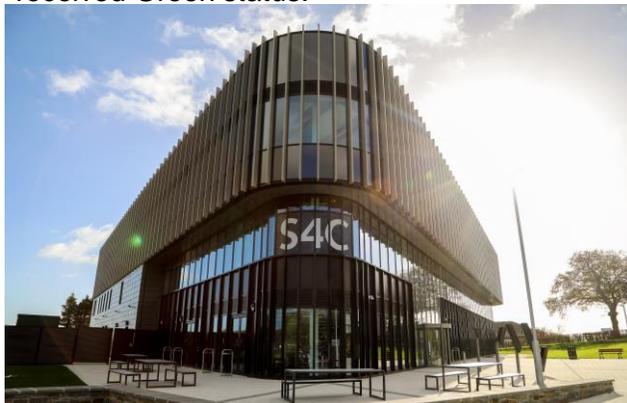
## Activities Completed

- Creative Sector Demand Study formally completed
- Phase 1 - analyse the size and strength of the creative workforce and business base in the Swansea City Bay Region
  - Phase 2 – Engagement and consultation with the sector to understand their needs

Formal report now available on request.

Subject reported to ESB. Queries have now been answered and ESB is keen to assist.

Phase 1 Gateway Review now completed. Phase 1 received Green status.



## Activities Planned

Following completion of the Egin Phase 1 project and Joint Committee approval of the Full Business Case, the University is now proceeding with the next stages of the Integrated Assurance Action Plan in accordance with the agreed timetable to deliver Egin Phase 2

University senior internal team has mobilised and will now work on development of Egin Phase 2. University is engaging with expert consultancy support.

Development of Egin Phase 2 operational model has commenced with an assessment of industry need and will be built around a service delivery model. Potential sites are now being assessed.



## Risks

Effect of Covid-19 on the Welsh/UK/global economies and the creative sector, and the implications for future level and nature of demand for Yr Egin

Potential change to current business case due to outcomes of Egin Phase 2 operational model

## Issues

Implications of the recently announced Welsh Government strategy to achieve much increased levels of permanent remote working post Covid-19 and to develop a network of local, community-based working hubs



# Pembroke Dock Marine – Nov / Dec 21

Project Partner Lead: Pembroke Dock Marine Board



**Tim James**  
Head of Commercial  
and Energy  
  
Port of Milford Haven



Wave Hub



## Activities Completed

Bombora secure share of €2.4m [Europe Wave project](#) to develop their M-wave prototype in Pembroke Dock.

Leases for the final assembly at Pembroke Port using Mainstay Marine have been exchanged.

Three Tocardo tidal stream turbines (pictured) arrived in Pembroke Dock for fitting to the QED naval tidal stream device.

Tom and Saul from MEW (Pictured) represent PDM at [Ocean Energy Europe](#) in Brussels. Swansea Based [Marine Power Systems](#) and [Marine Space](#) also attended and presented as did the First Minister.

PDM partners contributed across a number of sessions to support [recommendations](#) into the WG's Deep Dive into renewable energy.

PDM partners attended Celtic Sea APPG Reception: R-UK's Future Energy Wales conference.



## Activities Planned

Marine Energy Wales conference has been confirmed for 22<sup>nd</sup> and 23<sup>rd</sup> March 2022.

PDM Program Board Terms of Reference being revised following feedback from Partners.

## Risks

Material costs increases presenting a risk to deliver IP1 to budget.

Floating Offshore Wind Requirements presenting significant opportunity but further intervention in multiple regional ports needed in order to compete with European ports to capture benefit.

NB Early discussions with Regional Ports ongoing

## Issues

Capital cost increase PDI project budget. Further phases are at different stages in the PDI development plan but MHPA continue to work to inform options to mitigate (IP1)

Ensuring appropriate level of project and program governance / reporting is established to maintain the projects value to the SBCD whilst ensuring the project remains delivery and impact focused.

# Swansea City & Waterfront Digital District

Project Partner Lead: City & County of Swansea

## Activities Completed

### Arena

LED user guide being finalised.  
Arena internal finishers and M & E equipment install commenced.

### 71/72 Kingsway

Construction programme began Nov 2021

### Innovation Matrix

Change request submitted and approved by joint committee.

Innovation Matrix industry event hosted and was very successful



Arena - from the East

## Activities Planned

### Arena

Practical completion Q4 - working with ATG to align the events to take place ahead of the first act Royal Blood on 8th March.  
Agree terms and conclude the agreement with commercial tenants.  
Hotel difficulties in funding are impacting delivery timescales.

### 71/72 Kingsway.

Comms plan to be finalised

Further detailed letting/operator discussions continue for 71/72 The Kingsway

### Innovation Matrix

Pre application discussions on planning ongoing  
Funding agreement close to completion between CCoS and UWTS  
Design development (RIBA 3) ongoing – to be completed by the new year



Huw Mowbray  
Project Manager

## Risks

Effect of Covid-19 and Material shortage on construction, including programme slowdown and impact on costs

Effect of Covid-19 upon level and type of commercial demand for 71/72 Kingsway, Box Village and Innovation Precinct–

Hotel: difficulties in funding are impacting delivery timescales.

WG Technical Advice Notice 15 proposed amendments may impact the Innovation Matrix.

## Issues

Delivery of outputs likely to be affected by Covid-19



# Pentre Awel

Project Partner Lead: Carmarthenshire County Council



Dr Sharon Burford  
Project Manager

## Activities Completed

- Dialogue undertaken with tenants to confirm the designs of their areas. These have been incorporated into Heads of Terms.
- Heads of terms in draft with three tenants covering c.4000sqm in total.
- CTC leisure designs confirmed.
- Innovation and business development activities progressed with academic partners including National links.
- Community Benefits Group established with senior level contractor representations.
- Welsh language policy drafted.
- Policy developed to enable assessment of Third Sector Groups wishing to be located at Pentre Awel. This framework assess ability to contribute to the projected output and the consequent rent.
- Schools Engagement work underway to promote widening access.
- Funding discussions expanded to include wider options.



## Activities Planned

- Continuation of pre-construction activities for Zone 1, including RIBA Stage 4 design, Reserve Matters Application, SAB application and discharging pre-commencement planning conditions
- Design development of Zone 3 (assisted living and expansion business centre) by April 2022, including submission of Reserve Matters Application. Innovation discussions expanded to include academic partners.
- Further develop Hub and Spoke proposals.
- Review of heat network study to determine feasibility and optimal delivery models.
- Discussions re curriculum development in allied health professions.
- Working within the Community Benefits framework – Meet the Buyer events planned for Q1 22.



## Risks

- Zone 1 not delivered to programme and budget.  
**Mitigation** - Bouygues UK appointed; Construction Board established; stakeholders engaged to review designs; technical working groups underway; Gleeds and Arup providing design adjudication, cost consultancy, NEC3 PM and supervisor roles
- Failure to maximise whole system benefits.  
**Mitigation** – workstream groups (incl. education, health, research and leisure; Community Benefits Group formed to monitor and facilitate Bouygues Community Benefits Programme



# Digital Infrastructure



Gareth Jones  
Programme Manager

Programme Partner Lead: Carmarthenshire County Council



## Activities Completed

Onboarding 2 x Digital Project Managers

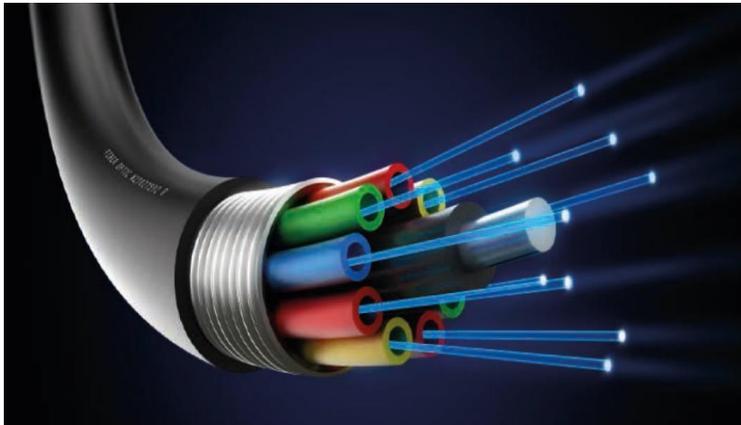
External Digital Infrastructure specialist advisors appointed

Regional Programme Funding agreements drafted

Regional delivery workshops and stakeholder co-planning

Participation in 5prinG 5G Accelerator Programme

Lobbying, support and facilitation of significant public and private sector regional investment in Digital Infrastructure



## Activities Planned

Regional Digital funding agreements agreed by Digital Board.

Final scoping of delivery details for specific individual Projects.

Further develop procurement and state aid strategy.

Continue to lobby for, support and facilitate ongoing public and private sector investment in Digital Infrastructure

Further recruitment of LA embedded resources.



## Risks

Ongoing policy alignment of Regional Digital Infrastructure strategy and Welsh Government (PSBA).

Visibility of commercial investment plans across the Region.

## Issues

A lack of endorsed Regional funding and collaboration agreements delaying transition to delivery.

Lack of human resource allocated to the Programme.

Insufficient financial resources allocated to address all the regions Digital Infrastructure aspirations.



# Homes as Power Stations

Project Partner Lead: Neath Port Talbot Council



Oonagh Gavigan  
Project Manager

## Activities Completed

- On-going engagement with LA partners & stakeholders
- On-going research into Supply Chain Development
- On-going research into Financial Incentives Fund
- Developing first draft of regional Collaborative Agreement

## Activities Planned

- Finalise Primary Funding Agreement
- Finalise regional Collaborative Agreement
- To establish formal engagement with WG
- HAPS regional funds criteria to be developed and agreed

## Risks

- Cost increases and supply issues in relation to technologies.
- TAN 15
- Avoid duplication with existing programmes

## Issues

Ensure alignment to other energy efficiency in housing programmes. This is in progress with on-going engagement.



# Supporting Innovation & Low Carbon Growth



## Project Partner Lead: Neath Port Talbot Council



### Activities Completed

SILCG Programme Manager interviews held – no appointment made

Bay Technology Centre – construction programme on target and marketing of facility in progress

On-going engagement with industry, academia and government

SILCG Programme Board met in November

### Activities Planned

To re-advertise SILCG Programme Manager post

Funding Agreements and MoU in development

Strategic Advisory Group to be established

SILCG Programme Board to next meet in January

Advanced Manufacturing Production Facility – to develop specification

Property Development Fund.- revising scheme documents to align to subsidy control

### Risks

Need to appoint suitably qualified and experienced Programme Manager to drive the delivery of the SILCG Programme.

### Issues

To ensure SILCG specialist facilities meet the needs and demands of the decarbonisation agenda – on-going consultation with government, industry and academia



# Skills and Talent

Project Partner Lead: Carmarthenshire County Council



Jane Lewis  
Programme Manager

## Activities Completed

Skills and Talent programme approved by UK and Welsh Governments in October.

The first meeting of the Skills Solution Group was held and, agreement reached on the way the projects would be developed

Programme Manager working on the Skills Barometer for consideration by the Skills Solution Group in February.

## Activities Planned

Organise the launch of the Skills and Talent programme upon completion of the Barometer.

Appoint the remaining staff for the team to deliver the Skills and Talent programme.

Ongoing consultation with stakeholders.

Working with Schools across the region to highlight opportunities through the City Deal and develop pilot projects to incorporate skills within the curriculum.

Gateway review planned for February.

## Risks

Delay in implementing the projects through the stakeholders could impact on the ability of contractors to meet the needs of the projects.

## Issues

Impact of Covid-19 on the training landscape and the changing needs of businesses as a result of the pandemic will continue.



# SBCD Campuses

Keith Lloyd - SRO

Tony Harris - Project Lead

## Project Partner Lead: Swansea University



### Activities Completed

Collaborative research and innovation activities continues

The "Delivery Project Board" as been designed and individuals appointed

Branding work packages has reconvened and progress made – On going exercise

Gateway recommendations have been addressed, 7 completed and 4 ongoing actions

Project approved at Joint Committee and submitted to Welsh and UK Government for final approval prior to delivery.



### Activities Planned

Work Streams identified relating to Operational and commercial phases of project.

Rebranding exercise to be progressed. Final draft options to be completed prior to New year

Draft funding agreement to be available Mid / Late December

Delivery teams to be designed and engagement with procurement teams in anticipation of Ministerial approval.

Department of International Trade engagement and compilation of supporting documentation to progress initial application



### Risks

Potential delays in Ministerial approval having a knock on effect with delivery phase.

Increase in construction costs have raised a number of related risks such as material costs, availability and affordability.

### Issues

Communication relating to New Access Road planning and Justification for work commencing.

D.I.T. Engagement and sufficient resources to progress the application.



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## Joint Committee Work Plan October 2021

Category	Action	Timeframe	Responsibility
<b>Governance &amp; Assurance</b>	Benefits Realisation - Profiles populated at Portfolio	November 2021	SBCD PoMO / JC
	Benefits Realisation - Profiles populated at Portfolio / Programme / Project	January 2022	SBCD PoMO / JC
	Benefits Register	November 2021	SBCD PoMO / JC
	Update of Portfolio Business Case and submission to Welsh and UK Gov	March 2022	SBCD PoMO
	Implementation of Portfolio Gateway Review recommendations	November 2021	SBCD PoMO
	Software agreed for Portfolio / Programme / Project Plans	December 2021	SBCD PoMO PB / JC
	Review SBCD Change Control Procedure	May 2022	SBCD PoMO / PB / JC
	Programme / Project Dashboard and Roadmaps created utilising software	January 2021	SBCD PoMO / PB / JC
	Role of Programme / Project SRO	November	SBCD PoMO / PB
	Review Joint Committee Terms of Reference	TBC (post CJC Implementation)	SBCD PoMO / JC
	Review Joint Committee Work Plan	November 2021	SBCD PoMO / JC
	Joint Committee meetings	Monthly	SBCD PoMO / Democratic Services
	Elect Joint Committee chair (annual basis)	Oct 2022	PoMO / JC
	Review Programme (Portfolio) Board Chair	November 2021	PoMO / PB / JC
	Review ESB Chair	Oct 2022	SBCD PoMO / ESB / JC
	Develop ESB forward work plan	Oct 2021	SBCD PoMO / ESB
	Establishment of Portfolio Gateway Assurance Framework	Nov 2021	SBCD PoMO / JC
SBCD Portfolio Gateway Review	July 2022	SCD PoMO / JC / UKG & WG	
<b>SBCD Programme / Project Development &amp; Procurement</b>	Ministerial approval of Skills & Talent Business Case	October 2021	SBCD PoMO / JC / UKG & WG
	Ministerial approval of Campuses Business Case	December 2021	SBCD PoMO / JC / UKG & WG
	Update Swansea Waterfront & Digital District Business Case	February 2022	SBCD PoMO / PB / JC / UK & WG
	Update Pentre Awel Business Case	December 2021	PoMO / PB / JC / UKG & WG

	Update Yr Egin Business Case	February 2022	PoMO / PB / JC / UKG & WG
	Campuses - Start procurement following Ministerial approval with design team appointments	January 2022	PoMO / PM / PB/ JC
	Campuses - Morriston site, main contractor appointment	May 2022	PoMO / PM / PB/ JC
	Campuses - Finalise Sketty site cost estimate (prior to procurement start for main contractor)	December 2022	PoMO / PM / PB/ JC
	Digital Infrastructure - Procure Gigabit fibre infrastructure to public sector hub sites across Swansea, Neath and Port Talbot	April 2022	PoMO / PM / PB / JC
	Digital Infrastructure - Procure Gigabit fibre infrastructure to public sector hub sites across Swansea, Neath and Port Talbot	April 2022	PoMO / PM / PB / JC
	Digital Infrastructure - Procure Gigabit fibre infrastructure to public sector hub sites across Swansea, Neath and Port Talbot	2022/23	PoMO / PM / PB / JC
	HAPS - Regional supply chain fund procurement	Q2 2022	PoMO / PM / PB / JC
	HAPS - Financial incentives fund procurement	Q2 2022	PoMO / PM / PB / JC
	HAPS - Monitoring & Evaluation Services procurement	Q1 2022	PoMO / PM / PB / JC
	SILCG - Low emission vehicle charging infrastructure procurement	Q4 2021	PoMO / PM / PB / JC
	SILCG - Hydrogen stimulus project procurement	Q4 2021	PoMO / PM / PB / JC
	SILCG - SWITCH, specialist facility (construction) procurement	Q1 2022	PoMO / PM / PB / JC
	SILCG - SWITCH, specialist equipment procurement	Q1 2022	PoMO / PM / PB / JC
	SILCG - Advanced manufacturing production facility (construction) procurement	Q2 2022	PoMO / PM / PB / JC
	SILCG - Advanced manufacturing production facility (specialist equipment) procurement	Q2 2022	PoMO / PM / PB / JC
	SILCG – Advanced manufacturing production facility (End Operator) procurement	Q2 2022	PoMO / PM / PB / JC
<b>Monitoring &amp; Evaluation</b>	Updated SBCD Procurement Pipeline	December 2021	PoMO / PB / JC
	SBCD Highlight Report	Monthly	SBCD PoMO / JC
	SBCD Quarterly Monitoring Report <ul style="list-style-type: none"> <li>• Programme / Project activity planned / undertaken</li> <li>• Integrated Assurance &amp; Approval Plan</li> <li>• Covid-19 Impact Assessment</li> <li>• Construction Impact Assessment</li> <li>• Portfolio Risk Register</li> </ul>	Q1, Q2, Q3, Q4	SBCD PoMO / JC

	<ul style="list-style-type: none"> <li>• Financial Monitoring</li> <li>• Benefits Realisation</li> <li>• Communications &amp; Marketing</li> </ul>		
	SBCD Ministerial Report	Monthly	SBCD PoMO / UKG & WG
	SBCD Annual Report approved	July 2022	SBCD PoMO / JC
	Annual SBCD Benefits Realisation Report	July 2022	SBCD PoMO / JC
	Revised Monitoring & Evaluation Plan	March 2022	SBCD PoMO / JC
<b>Communications &amp; Marketing</b>	Updated Communications & Marketing Plan	January 2022	SBCD PoMO / JC
	Updated Communications & Engagement Schedule	December 2021	SBCD PoMO / JC
	Suite of Infographics	December 2021	SBCD PoMO / PB / JC
	SBCD Bi-Annual Event	January 2022	PoMO / PB / JC / ESB
	SBCD Programme / Project Communications Plans	March 2022	SBCD PoMO / JC
<b>Legal</b>	Joint Collaborative Agreement	TBC	JC
	Implementation of CJC's	April 2022	SBCD PoMO / PB / JC
<b>Finance</b>	Quarterly Monitoring	Q1, Q2, Q3, Q4`	SEC 151 Officer / JC
	Internal Audit	Q4	SEC 151 Officer / PoMO/ JC
	External Wales Audit Plan	April 2022	SEC 151 Officer / JC
	Revised SBCD Portfolio Budget	Q3, Q4	SEC 151 Officer / JC
	Year 4 - Grant Award Drawdown	Q3, Q4	SEC 151 Officer / JC
	Portfolio Business Case – Finance Case Update	Q4	SBCD PoMO / JC
<b>Business &amp; Engagement</b>	Business Engagement & Investment Framework	TBC	SBCD PoMO / JC
	Declarations of Interest	October 2021	SBCD PoMO / JC
	New Portfolio Brochure / Prospectus	Q1 2022	SBCD PoMO
	Programme / Project Engagement Plan	November 2021	SBCD PoMO / JC
	SBCD Primary Stakeholder Engagement Event	2022	SBCD PoMO
	Community Benefits	On going	SBCD PoMO / JC

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## Swansea Bay City Deal Joint Scrutiny Committee

Meeting Date	Agenda Item	Type	Comments	Contact Officer
25 <sup>th</sup> Jan 2022	<ul style="list-style-type: none"> <li>• Update on the regional Project (to include virtual tour where possible) –                             <ul style="list-style-type: none"> <li>• Skills &amp; Talent</li> </ul> </li> </ul>	Monitoring		Jane Lewis – Project Lead
	<ul style="list-style-type: none"> <li>• FWP of the Joint Committee</li> </ul>	Information	Information.	
	<ul style="list-style-type: none"> <li>• Highlight Report</li> </ul>	Information		Jonathan Burnes
22 <sup>nd</sup> March 2022	<ul style="list-style-type: none"> <li>• Update on the regional Project (to include virtual tour where possible) –                             <ul style="list-style-type: none"> <li>• Digital Infrastructure</li> </ul> </li> </ul>	Monitoring		Gareth Jones – Project Lead
	<ul style="list-style-type: none"> <li>• FWP of Joint Committee</li> </ul>	Information		
	<p><b>Programme Monitoring Quarterly</b></p> <ul style="list-style-type: none"> <li>• Action Plan</li> <li>• Implementation Plan</li> <li>• SBCD Programme Risk Register</li> <li>• SBCD Project Risk Register</li> <li>• SBCD Project Issue Log                             <ul style="list-style-type: none"> <li>• Project associated deliverables – defined project outputs and outcomes</li> </ul> </li> </ul>	Monitoring	Updated information going to JC in December. Present to JSC in January. <b>Not going to JC until February</b>	Jonathan Burnes
	<ul style="list-style-type: none"> <li>•</li> </ul>			

	PRE ELECTION PERIOD STARTS MID MARCH			
<b>3 May 2022</b>				
<p><b>Potential Items to be populated in to the Forward Work Programme:</b></p> <ul style="list-style-type: none"> <li>• Review of the Monitoring and Evaluation Plan;</li> <li>• The Annual Performance Report;</li> <li>• How the committee can support the Risk Management Strategy currently being developed, including the Risk Assessment carried out in relation to Covid 19;</li> <li>• Consideration be given to holding further briefing sessions as appropriate.</li> <li>• To consider item 'local supply chains'</li> <li>• To consider item future role of Committee once all projects approved?</li> <li>• The Actica Review and implementation of the recommendations – monitor</li> </ul>				